



HOLY TRINITY CHURCH OF ENGLAND PRIMARY SCHOOL
A church school community aspiring for all to live life to the full.

Post Title: 1:1 Teaching Assistant

Grade: Grade 5 Point Range 11 - 14

£25979 to £27334 Per annum /Pro rata increasing in line with NJ/ Support Staff Pay Scales

Hours of work: 32.5 hours per week 38 weeks per year

Leave to be taken during school holidays

Responsible to: Head Teacher

Start date: 1.9.24

The Head Teacher and Governors of Holy Trinity Church of England Primary school are looking to appoint **two** 1:1 Teaching Assistants to join our happy and caring team.

The first role is to support a Key Stage 2 child with ASD, communication and language needs. This is a one-year fixed term contract and may involve education for the child at another suitable location.

The second 1:1 role involves supporting a child in Key Stage 1 with ASD, communication, language and SEMH needs. This is a contract named to the child and will cease if the child leaves the school.

Holy Trinity Church of England Primary School is a warm, vibrant and caring one-form-entry primary school in the heart of Cheltenham. Our school's vision is to be a Church school community aspiring for all to live life to the full. We prioritise developing strong relationships and working collaboratively to ensure that each and every one of our children receives the very best standard of education and learning opportunities. We are looking for a positive, and caring individual to join our school community.

The ideal qualities of the person joining our kind and inclusive team should ideally be:

- Child-centred
- Highly motivated to improve outcomes for children
- Have experience of and be committed to supporting children with Social Emotional Mental Health need
- Have excellent communication skills
- Have a secure understanding of phonics and early reading or willing to train
- Knowledge of the primary national curriculum, and willing to learn
- Flexible and fun
- Willing to work in any class within the school
- Able to demonstrate a high level of commitment and initiative
- Mindful of best practice in safeguarding
- Committed to our restorative work across the school
- All other reasonable activities as determined by the senior leadership team

We can offer you:

- a caring and inclusive staff and leadership team;
- a highly motivated and self-improving school which is keen to be the best it can be;
- high-quality opportunities for professional development;
- happy, well behaved children who are keen to learn;
- supportive parents and governors

Visits to the school are warmly welcomed. Please phone the school office to arrange a tour.



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In order to apply, please complete the Gloucestershire County Council Schools Application Form and submit this to recruitment@holytrinity.gloucs.sch.uk **before the end of the day on Monday 1st July 2024.**

Interviews will take place on Tuesday 9th July.

All relevant information, including the application form can be found on the Holy Trinity C of E Primary School Vacancies webpage by using the link provided below:

<https://www.holytrinity.gloucs.sch.uk/vacancies>

General

This job description only contains the principal accountabilities relating to this post and does not describe in detail all the tasks required to carry them out. Duties may vary from time to time without changing the character of the post or the level of responsibility.

Special notes and conditions

The post holder will be subject to a full police and suitability check to satisfy child protection requirements.

The post is exempt from the provisions of the Rehabilitation of Offenders Act and all convictions or cautions must be declared.

The post-holder has a responsibility to promote and safeguard the safety and welfare of children in accordance with the school's child protection and behaviour management policy. There is an expectation that all members of staff will participate in INSET and training activities to continue their own professional development and to enhance their role within school.

These duties and responsibilities should be regarded as neither exclusive nor exhaustive as the postholder may be required to undertake other reasonably determined duties and responsibilities, commensurate with the grading of the post, without changing the general character of the post.

This school is committed to safeguarding and promoting the welfare of children and young people, and expects all staff, and volunteers, to share the same commitment. All positions are subject to an enhanced DBS check and safer recruitment checks.

In line with safer recruitment guidance, the school will conduct an online check of all candidates. This will include a search engine check of the candidate and social media which is accessible to the public.